



CLASSFLOW™

Go to www.classflow.com. Create a free account or login with existing account from Promethean.

Click on Get Classflow Desktop and install for appropriate device (Windows or Mac)

To convert a Flipchart, PowerPoint, or SMART Notebook® file:

1. Log into your ClassFlow account.
2. Select **My Resources** from the Global Navigation Bar.
3. Select **+New**.
4. Select **Convert**.
5. Select one of the following:
 - **Flipchart**
 - **PowerPoint**
 - **SMART Notebook®**
6. Browse to and select the Flipchart, PowerPoint or SMART Notebook® file you are converting.
7. Select **Open**. The conversion process will begin and a progress window will open.
8. Close the window when the conversion is complete.
9. You can now use your new lesson as you would any ClassFlow lesson.

If a Flipchart, PowerPoint or SMART Notebook® was previously uploaded to My Resources and NOT converted, you can convert it to a ClassFlow lesson at any time. To convert a Flipchart, PowerPoint or SMART Notebook® already in My Resources:

1. Select the File.
2. Select the **Convert** button in the 'Details' panel. A message will notify you that the conversion is in progress.
3. After the conversion is complete, you will find the new ClassFlow lesson in the same folder as the original file

For more help with Classflow go to:

https://promethean.helpjuice.com/classflow-desktop?kb_language=en_US